January 8, 2016

**Colorado Humanities Internship**

The Colorado Encyclopedia Intern will have ample opportunities to practice research and publication production skills. The intern will be supervised by Colorado Encyclopedia Editorial Assistant Nick Johnson and will work with the Technology Advisory Board and other project staff as needed.

The intern will help Encyclopedia staff complete existing entries by building packages of accompanying media, writing media captions, sending and receiving author permission agreements, and adding reference materials.

The position requires skills in communication, research, word processing, spreadsheet, and task management. Hours are flexible and most work can be done remotely. This internship is unpaid. Interns will be acknowledged on the Encyclopedia website. Graduate or senior undergraduate students in Communications, Journalism, History, Public History, or Library Science preferred.